



Alcohol License Checklist

This form shall be submitted with all necessary documentation. All applications shall contain a full and complete and sworn and notarized statement by each applicant of all material facts relevant to the requirements of City of Villa Rica Alcohol License Ordinance Code Chapter 3.

- Read and fully comprehend Alcohol License Ordinance.
- Consent Form - Background Check
- *Fingerprinting Analysis and Background Check
- Choose the applicable property ownership information provided:
 - A copy of the deed to the premises, if owned by the licensee;
 - A copy of the lease agreement covering the premises to be licensed, if leased by the licensee;
 - In the case of a partnership, a copy of the partnership agreement;
 - In the case of a corporation, a copy of the articles of incorporation
- Application Fee - \$100

*Conducted at Villa Rica Police Department, located at 101 Main St. Each applicant and any corporate officers or shareholders otherwise required to be fingerprinted shall submit themselves to the police department, where a complete set of fingerprints shall be taken. Each applicant authorizes the city and its agents to secure from any court, law enforcement agency, or other public agency his criminal and civil history and to use such information in determining whether the license applied for shall be issued. Each applicant further authorizes the city and its agents to use such information in any public hearing with respect to the license applied for, either before or after the issuance of the license. Each applicant waives any right which he would otherwise have to preclude the city or its agents from obtaining and using such information; and each applicant further waives any liability of the city or its agents from obtaining and using such information.

Applicant's Name

Date