



# Occupational Tax Certificate Affidavit

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**Applicant Name:** \_\_\_\_\_

**Business/Corporation Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Parcel No.:** \_\_\_\_\_

**Applicant's Proposed Home Occupation:** \_\_\_\_\_

I hereby do certify that the information provided in this document has been explained to me. I understand the following are requirements for the City of Villa Rica Home Occupation and the Occupational Tax Certificate (Business License), as regulated in Section 8.5 of the City of Villa Rica Zoning Ordinance.

Residential home occupations, where permitted, must meet the following special requirements:

**8.5 Residential Home Occupations.** The conducting of business in residential units may be permitted under the provisions of this section. It is the intent of this section to ensure the following:

- a. Compatibility of home occupations with other uses permitted in residential zoning districts;
- b. The maintenance and preservation of the character of residential neighborhoods and to provide peace, quiet and domestic tranquility within all residential neighborhoods.
- c. Freedom from excessive noise, traffic, nuisance, fire hazard, and other possible effects of commercial uses being conducted in this district.

8.5-1 A home occupation is subordinate to the use of a dwelling unit for residential purposes. No more than twenty-five (25%) percent of the floor area of the dwelling unit may be used in connection with a home occupation or for storage purposes in connection with a home occupation.

8.5-2 No more than one (1) home occupation shall be permitted within a single dwelling unit.

8.5-3 A home occupation shall be carried on wholly within the principal use. No home occupation, storage of goods, materials, or products connected with a home occupation shall be allowed in accessory buildings or garages which are attached or detached.

8.5-4 The residential home occupation is limited to employment of residents of the property and not more than one (1) additional person.

8.5-5 A home occupation shall produce no noise or obnoxious odors, vibrations, glare, fumes, or electrical interference detectable to normal sensory perceptions outside the principal structure.

8.5-6 No traffic shall be generated by such home occupations in greater volume than would normally be expected in a residential neighborhood and any need for parking generated by the conduct of such home occupation shall be met by providing off-street space and located in rear or side yard.

8.5-7 On the premises, retail sales are prohibited, except for the retail sales of hand crafted products or goods produced or fabricated on the premises as a result of the home occupation.

8.5-8 There shall be no exterior indication of the home occupation or variation from the residential character of the principal use.

8.5-9 No on-street parking of business related vehicles (either marked or commercially equipped) shall be permitted at any home. No business related vehicles larger than a van, panel truck or pick up truck are permitted to park overnight on the premises. The number of business related vehicles is one (1).

8.5-10 No commercial telephone directory listing, newspaper, radio or television service shall be used to advertise the location of a home occupation to the general public.

- 8.5-11 Permitted residential home occupations:
- a. Architectural services
  - b. Art Studio
  - c. Beauty Salon
  - d. Consulting services
  - e. Data Processing
  - f. Dental technician and laboratory
  - g. Direct sale product distribution (Amway, Avon, Jaffra, Mary Kay, Tupperware etc.) provided there is no production on premises.
  - h. Drafting and graphic services
  - i. Dressmaking, sewing, tailoring, contract sewing (1 machine)
  - j. Electronic Assembly
  - k. Engineering service
  - l. Financial planning or investment services
  - m. Flower arranging
  - n. Home office
  - o. House Cleaning service
  - p. In-home child care, but not more than six (6) children at a time, including the care givers own pre-school children
  - q. Insurance sales or broker
  - r. Interior design
  - s. Laundry and ironing service
  - t. Locksmith
  - u. Real estate sales, broker or appraiser
  - v. Telephone answering, switchboard call forwarding
  - w. Tutoring, including all indoor and outdoor instructional services limited to two (2) students at a time
  - x. Writing, resume services, computer programming

- 8.5-12 Prohibited residential home occupations:
- a. Ambulance service
  - b. Taxi Service
  - c. Restaurants, catering service, food preparation
  - d. Automobile repair, parts sales, upholstery, or detailing, washing and mechanical services
  - e. Veterinary services (including care, grooming and boarding).

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**Applicant Signature** **Date**

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**Community Development Manager or his designee** **Date**