



**APPLICATION FOR
ACCESS PERMIT**

The procedure for approving permits for construction within public rights-of-way is set forth in Section 2.02.G of the Unified Development Code (UDC). Generally, the process involves review by the Community Development Director.

Please complete the blanks with the requested information. If any of the information or required materials is missing or incomplete, the application will not be processed. Also, please note the required information requested on the back of this page.

Date of Application: _____

APPLICANT

Applicant Name: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: () _____ - _____ Fax: () _____ - _____
Agent Name: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: () _____ - _____ Fax: () _____ - _____
Owner Name (If different from applicant): _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: () _____ - _____ Fax: () _____ - _____
(Note: A notarized statement signed by the property owner(s) authorizing the applicant to make this request shall be attached to the application.)

PROJECT

Project Name: _____
Project Location: _____
Legal Description: _____

Assessor's Parcel Number: _____
Type of Project: _____
Description of Project (Please provide as much detail as possible. Attach additional sheets if needed.):



I, _____, hereby state that all of the above statements and statements contained in the documents submitted with this application are true.

Signature of Applicant

Date

Required Materials to Accompany Application:

The Community Development Director may waive informational requirements upon finding that the information is not required to determine compliance with UDC requirements.

1. Any exhibits as may be required by the Community Development Director.

Return Form to:
Planning & Zoning
City of Villa Rica
517 West Bankhead Highway
Villa Rica, GA 30180
(678) 785-1004
Fax: (770) 459-7003

For Department Use Only	
Case No:	_____
Filing Fee:	_____
Date Received:	_____
Pre-Application Conf:	_____
Staff Comments/Findings:	_____
Action and Date:	_____



PROCESS

