

**REQUEST FOR PROPOSALS RFP# 2010-02**

**TITLE: TRAFFIC SIGNAL INSTALLATION & INTERSECTION  
IMPROVEMENTS**

**ISSUING AGENCY: CITY OF VILLA RICA, GEORGIA**

**571 WEST BANKHEAD HIGHWAY  
VILLA RICA, GEORGIA 30180**

**ISSUE DATE: FEBRUARY 15, 2010**

**IMPORTANT NOTE:** Indicate firm name and RFP number on the front of each sealed proposal envelope or package, along with the date for receipt of proposals specified below.

Sealed proposals, subject to the terms and conditions made a part hereof will be received until 2:00 p.m. Friday, March 11, 2010 for furnishing the services described herein. A mandatory pre-bid conference will be held Thursday, March 4, 2010 at 2:00 p.m. at Villa Rica City Hall, located at 571 West Bankhead Highway, Villa Rica, Georgia. Any questions may be directed to Jeff Reese, Assistant City Manager at 770-459-7011.

**SEND ALL PROPOSALS DIRECTLY TO THE ISSUING AGENCY ADDRESS  
SHOWN ABOVE.**

Direct all inquiries concerning this RFP to: Jeff Reese 770-459-7011 or [jreese@villarica.org](mailto:jreese@villarica.org).

RFP# 2010-02

*RFP# 2010-02 CITY OF VILLA RICA MIRROR LAKE BLVD TRAFFIC SIGNAL*

COMPANY NAME: \_\_\_\_\_

## INTRODUCTION

The City of Villa Rica is issuing this Request for Proposals to obtain construction in accordance with the specifications contained herein.

PROPERTY ADDRESSE(S): Intersection of Shoreline Parkway and Mirror Lake Blvd in Villa Rica.

SCOPE OF WORK: The contractor shall provide all materials, tools, machinery, labor and supervision necessary for the installation of traffic signals and mechanical devices, etc in accordance with engineered plans as provided by the City of Rica.

## SPECIFIC PROVISIONS:

1. The contractor shall be responsible for obtaining all permits and will contact all utility providers (water, sewer, electric, gas and cable) prior to commencement of construction activities to insure that location has been made.
2. The contract shall be awarded to the lowest responsible bidder, taking into consideration quality and performance.
3. The contract will relieve The City of Villa Rica of any and all liabilities for damages incurred by the Contractor during the demolition of said structure(s). Contractors shall provide certification that they have \$1,000,000.00 liability insurance and worker's compensation coverage for any employee on the job site.
4. The contractor shall secure at the end of each work day to prevent unauthorized access into the jobsite including safety fencing, signage, etc. Additionally, any wells, depressions, etc shall be filled to prevent entry and all equipment shall be secured to prevent access.
5. No payment shall be made until all work is satisfactorily completed and approved by the City of Villa Rica.
6. Contractor shall restore the landscape to its original condition to the satisfaction of the City of Villa Rica.
7. A performance bond is not required for this project.
8. The City may elect to complete some elements of the project in-house or with other contractors.

COMPANY NAME: \_\_\_\_\_

**SEQUENCE OF EVENTS**

The CITY will make every effort to adhere the following schedule:

<u>Action</u>	<u>Responsibility</u>	<u>Date</u>
1. Issue of RFP	Agency	2/16/10
2. Pre-Bid Conference	Agency	3/4/10 at 2PM City Hall
3. Submission of Proposal	Contractor	3/11/10 at 2PM City Hall
4. Bid Opening	Agency	3/11/10 at 2PM City Hall
5. Proposal Evaluation Deadline	Agency	3/22/10
6. Contract Award	City of Villa Rica City Council	4/6/10
7. Construction to Begin	Contractor	4/12/10

**REFERENCES**

Indicate below three companies for which you have provided traffic signal installation services within the past five years:

Firm: \_\_\_\_\_

Contract Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Firm: \_\_\_\_\_

Contract Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Firm: \_\_\_\_\_

Contract Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

**COST PROPOSAL**

The cost of the total project in accordance with the specifications herein is listed as follows:

City of Villa Rica Mirror Lake Traffic Signal  
Intersection of Shoreline Parkway and Mirror Lake Blvd  
Villa Rica, Georgia 30180

**TOTAL FOR PROJECT AS ENGINEERED \$ \_\_\_\_\_**

**ALTERNATE BID #1: ITEMIZE CURB & GUTTER WORK \$ \_\_\_\_\_**

**ALTERNATE BID #2: ITEMIZE STRIPING WORK \$ \_\_\_\_\_**

All qualified proposals/bids will be evaluated and award made to the firm(s) whose proposal/bid is deemed to be in the best interest of The City of Villa Rica, all factors considered. The City of Villa Rica reserves the unqualified right to reject any and all offers if determined in its best interest.

## EXECUTION OF PROPOSAL

By submitting this proposal, the potential contractor certifies the following:

An authorized representative of the firm signs this proposal.

It can obtain insurance certificates as required within 10 days after notice of award.  
The cost and availability of all equipment, materials, supplies associated with performing the services described herein have been determined and include in the proposed cost.

All labor costs, direct and indirect, have been determined and included in the proposed cost.

The potential contractor has read and understands the conditions set forth in this RFP and agrees to them with no exceptions.

The contractor has in effect \$1,000,000.00 in general liability insurance.

Therefore, in compliance with this Request for Proposal, and subject to all conditions here, the undersigned offers and agrees, if this proposal is accepted within 60 days from the date of the opening, to furnish the subject services at the cost on the "Cost Proposal" section of this document.

COMPANY NAME: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Typed or printed name)

**THIS PAGE MUST BE SIGNED AND INCLUDED IN YOUR PROPOSAL.  
UNSIGNED PROPOSALS WILL NOT BE CONSIDERED!!!**

ACCEPTANCE OF PROPOSAL  
CITY OF VILLA RICA

BY: \_\_\_\_\_ TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_