

## PART-TIME SUMMER CAMP DIRECTOR WANTED

City of Villa Rica Parks and Recreation Department is looking for a Summer Camp Director. This person is responsible for planning and managing day to day operations for the Summer Day Camp Program.

This will be a part-time “seasonal” summer position on temporary basis.

Part of the major duties will assist of preparing parent handbook and all printed materials. Demonstrates imaginations and resourcefulness in working with summer camp staff and children. Plans and manages day to day operations of the camp program, with other duties as assigned. Skills in management, planning and organization. Skills in use of computers, copy machines and fax machines.

High school diploma or equivalent combination of education and experience.  
Must possess a valid State of Georgia license: equivalent combination of education and experience.

Applications are available on the City’s website at: [www.villarica.org](http://www.villarica.org)

Send resumes to: [cpowell@villarica.org](mailto:cpowell@villarica.org)

Or mail to:

Courtney Powell