



## **Villa Rica Historic Preservation Commission**

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Scheduled Public Hearing  
Tuesday, September 13, 2011

The City of Villa Rica Historic Preservation Commission met in a regular scheduled public hearing on Tuesday, September 13, 2011 at 7:00 p.m. In attendance were Chairman Wally Hibbard, Commissioner Terri Lotti, Commissioner Valerie Wilhelm, Commissioner Patricia Proctor, Commissioner William Mitchell, Commissioner Schwarzkoph, Community Development Director Taurus Freeman and Assistant Zoning Administrator Rita Peele. There were no members of the public in attendance.

Freeman announced that Dr. Ann McCleary will not be available tonight to present Phase II of the Historic Survey Assessment, and recommended postponing it until next month. Commissioner Proctor motioned to approve the agenda with the recommended postponement, Commissioner Wilhelm seconded and the motion carried 4/0.

### **Old Business:**

**A.** Commissioner Lotti suggested postponing approval of the minutes until the end of the agenda to allow time for Commissioner Hibbard to arrive since he had recommended some changes to the minutes.

**B.** Commissioner Lotti led a discussion of needed edits of the Downtown Design Guidelines. Commissioner Schwarzkoph suggested that everyone review the guidelines and submit edits to Freeman. There was additional discussion about the time frame of how long it will take for the guidelines to be finalized.

Commissioner Hibbard asked Freeman to provide a schematic of the review process.

Commissioner Proctor motioned to forward the edited, draft version of the guidelines to the City Attorney for review. Commissioner Wilhelm seconded and the motion carried 5/0.

Commissioner Hibbard will edit the Review Process and present it to the Commission for review.

**C.** Historic Recognition Program was next on the agenda. Commissioner Lotti nominated the Tin Roof Café to receive a plaque. Commissioner Schwarzkoph seconded and the motion carried. Being no other discussion, the Commission moved to the next item.

### **New Business:**

This agenda item was tabled until next month.

### **Other Business:**

Commissioner Dale Schwarzkoph presented a letter of support for the Goldworth Foundation project. The purpose of the letter is to inquire and seek funds statewide and nationally for restoration for the project. Commissioner Schwarzkoph explained how the funding will provide maintenance on the existing historical structures and fund recreating former historical structures. An invitation was extended by Commissioners Schwarzkoph and Mitchell to have the next Historic Preservation Commission meeting on site at the farm.

Commissioner Lotti motioned to have the next meeting on site at Commissioner Mitchell's property, change the meeting date from October 11, 2011 to October 12<sup>th</sup> and change the meeting start time from 7:00 p.m. to 4:00 p.m. to take advantage of daylight. Commissioner Proctor seconded and the motion carried 5/0. Everyone will check their schedules and confirm their availability with Freeman by tomorrow.

Commissioner Lotti asked if the Commission could provide a list of homes for Dr. Ann McCleary's students to study. There was a discussion of potential properties and after a list is compiled, it will be forwarded to Dr. McCleary by Freeman.

There being no other New Business, Other Business or Public Comments, Commissioner Proctor motioned for adjournment, Commissioner Wilhelm seconded and the motion carried 5/0. The meeting adjourned at 8:35 p.m.

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Historic Preservation Chairperson and Date

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Community Development Director