“Serving with Integrity”

Villa Rica
Police Department

2015 Annual Report
Dedication

The Villa Rica Police Department’s 2015 Annual Report is dedicated to Captain Scott Parker in honor of his twenty years of dedicated service to the Villa Rica Police Department. Captain Parker started his service on July 23, 1995 and is the longest tenured employee at the Police Department. He started as a patrol officer and worked his way through the ranks to his current position of Captain over Patrol. Captain Parker is responsible for the overall supervision of approximately 34 employees including five sergeants, five corporals, three school resource officers and a multitude of patrol officers. Captain Parker is responsible for the majority of the vehicle fleet for the department. He also makes time to be an advisor for the VRPD Explorer Post 314.

Captain Parker is the father of two beautiful daughters – 16 year old Madilyn and 10 year old Zoey - and a surrogate father to their three year old brother Kamden.
Welcome to the Villa Rica Police Department’s 2015 Annual Report. This report shows the hard work and determination our department has put forth and our continued proactive approach to see a decrease in our crime rate.

In the past year, the Villa Rica Police Department, in conjunction with the Douglas County Sheriff’s Office, Carrollton Police Department and University of West Georgia Police Department, hosted many training classes in our county that would have previously required our officers to leave town to receive. These classes vary in length and in toughness to assist our officers in doing a better job on our streets. They have allowed us to send more officers to training in a shorter time span because they do not have to travel out of county. This program has been a great success in helping our officers achieve their Intermediate and Advanced Certifications. Since this program’s inception, there has been a 20% increase in officers that have completed these advanced certificates. This training initiative has been a great benefit to our department along with helping our supervisors complete Supervision I, II, & III and Management I, II, & III. We truly believe that the most important positions in our department are our Front Line Supervisors and our FTOs (Field Training Officers). In 2015, VRPD also reexamined our FTO program to ensure that all of our recently hired officers are trained completely and thoroughly in all aspects of the job. This is our way of ensuring that we maintain the professionalism of our department and retain quality people.

One of the most successful campaigns the Villa Rica Police Department has imparted on is the safety of our citizens and their right to defend themselves. In the summer of 2012, the Villa Rica Police Department hosted a “Ladies Self Defense and Gun Safety Class”. In 2015, our department hosted four of these classes including one during the week for retirees. This class consisted of an eight hour presentation on basic safety considerations for everyday life for our citizens. The class reminded our citizens to always be aware of their surroundings and to be observant at all times. The instruction included basic safety tips along with examples of self-defense options and firearms safety. The group was offered the opportunity of hands on training with firearms and live fire training at our local police firing range. This class was required to adhere to stringent safety rules before being allowed to fire their weapons. Each participant had an individual firearms instructor or coach to assist in their training and safety. The training allowed for 120 of our citizens to participate and we will continue to host at least three or four of these classes annually. In 2016, we will also add a Firearms Safety Class for all citizens, not just the ladies. This is one of the classes requested by several male citizens in our city this past year. We hope to host at least two of these classes.

We also held the first Driver’s Safety class at Villa Rica High School with the assistance of their Driver’s Ed Program. The program is a two day effort allowing the students to interact with the officers in a fun, educational, personal setting while gleaning important driver safety information. Day one of the program is mostly classroom discussion and safety videos from the Governor’s Office of Highway Safety and other reputable programs. Classroom discussion includes current laws pertaining to the kids in reference to topics like DUI, distracted driving, speeding and seatbelt usage. Day two of the program is what has been termed a “hands-on driving lab” and is conducted outdoors. In this setting, three unique and individual cone courses are set up by the instructors and driven by the students utilizing golf carts. The student drivers wear Fatal Vision goggles to allow them an opportunity to have first-hand experiences of simulated impaired driving in a closed, controlled, and safe setting. Each student is tasked with completing each
driving course with varying degrees of BAC simulated by the goggles. The students then move to other experiments for distracted driving simulations.

The summer was busy as usual with our Third Annual Youth Academy which was held in our city for 20 of our local kids. These kids ranged between 9-14 years of age. These young people learned about many different areas of policing to include Crime Scene Processing, Fingerprinting, Bicycle Safety, Team Building exercises, and Firearms Safety. The class also included our K-9 Bono, along with his handler Officer Drew Fowler, doing a demo for the students. The students also were allowed to experience and witness our police tools of the trade to include wearing a bullet proof vest, utility belt (excluding weapon) and observing the inside of a patrol vehicle. This program also included a tour of our police department and courtroom, along with discussions on child safety. One of their favorite parts was the firearms (BB guns) training and competition. We definitely found some future officers with their great marksmanship. This is one of the programs that we plan to continue yearly with as many kids as we can accommodate.

In the last year, the Villa Rica Police Department Facebook page has generated almost 10,000 “likes” and is followed closely by our citizens for the most current information involving public safety and upcoming events. The page has also assisted in the apprehension of wanted offenders and the identification of unknown suspects from unsolved cases that consist of video or photos of those suspects. The page has been very helpful in disseminating safety tips for our citizens and keeping the citizens updated on any traffic problems or ongoing construction in the City.

Our department has been very strong in supporting people who either don’t have the means or ability to necessarily take care of themselves. Our department has a very strong commitment to help those less fortunate and we have really stepped up in the last few years. Our “Shop with a Cop” program has been extremely successful in raising enough funds to help over a hundred kids the last three years. This program allows kids that might not have a Christmas present under the tree to spend $100 each on themselves for Christmas. This program has been so successful because of our employees’ efforts and the efforts of local citizens and businesses. For the last couple of years, we have also visited senior citizens and given them gifts like Christmas blankets or cookies in a Christmas tin. The Special Olympics Torch Run has also been near and dear to our hearts at the VRPD and for the last several years our department has raised over $60,000 for Special Olympic Athletes around the state of Georgia. I participated in the Special Olympics Polar Plunge for the 6th straight year and was “Freezin for a Reason” for special athletes in our area.

For more information about any of these programs or to sign up for any of these programs, contact me at the Villa Rica Police Department at (678) 840-1310 or email me at mmansour@villarica.org.

Sincerely,

Michael Mansour
Chief of Police
MISSION

The mission of the Villa Rica Police Department is to serve and protect the entire community using effective and proven methods, with a positive and progressive attitude in every aspect of our public service. The department will be diligent in its efforts to ensure a safe environment for all individuals and businesses within the city of Villa Rica. The department will also provide assistance to other federal, state and local agencies in a manner that will reflect the most positive image of our city and department.
2016 GOALS

1) Add one SRO at Villa Rica High School

2) Add one detective to CID

3) Complete firing range and training facility

4) Provide new back-up weapons to officers

5) Provide additional tasers to officers
** 2015 BUDGET **

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<th>General Fund</th>
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<td>Salaries - Overtime</td>
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<td>Group Insurance</td>
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<td>Social Security/FICA-Medicare</td>
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<td>50% Match for 457 Contributions</td>
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<td>Professional Services - Employment Testing</td>
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<td>M/R Equipment</td>
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<td>Liability Insurance</td>
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<td>Telephone/Beepers/Cell Phones</td>
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<td>Postage</td>
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<td>Advertising</td>
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<td>Travel and Entertainment</td>
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<td>Dues and Fees</td>
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<td>Education and Training</td>
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<td>Uniform Purchases</td>
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<td>Purchase of Vehicles</td>
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<td>Purchase of Equipment</td>
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<td>Intergovernmental Jail Agreement</td>
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GRAND TOTAL                                      $3,310,330
** 2015 GRANTS **

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<tr>
<th>Organization</th>
<th>Amount</th>
<th>Description</th>
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<tr>
<td>GIRMA</td>
<td>$8,813</td>
<td>Safety equipment</td>
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<td>Justice Department</td>
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<td>Safety vests</td>
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<td>Intoxilizer</td>
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**UNIFORM PATROL DIVISION ACTIVITY**

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<th>Category</th>
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<td>Accident Reports</td>
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<td>Accidents</td>
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<td>Alarms</td>
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<td>Assaults</td>
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<td>Juvenile Arrests</td>
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<td>Parking Tickets</td>
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<tr>
<td>Rapes</td>
<td>5</td>
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<td>Robberies</td>
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<tr>
<td>Thefts</td>
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<td>Traffic Stops</td>
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<td>Warrants Served</td>
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<tr>
<td>Accidents</td>
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<td>DUI Arrests</td>
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<td>Rapes</td>
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<td>Robberies</td>
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<td>Thefts</td>
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<td>Traffic Stops</td>
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<td>Warnings</td>
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** CRIMINAL INVESTIGATION DIVISION (CID) **
CASE COMPARISON

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<thead>
<tr>
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<th>2015</th>
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<td>Assigned Cases</td>
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<td>1295</td>
<td>1257</td>
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<tr>
<td>Misdemeanor Assaults</td>
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<td>Felony Assaults</td>
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<td>Homicide</td>
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<td>0</td>
<td>0</td>
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<tr>
<td>Robbery</td>
<td>10</td>
<td>12</td>
<td>10</td>
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<tr>
<td>Rape</td>
<td>8</td>
<td>8</td>
<td>6</td>
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<tr>
<td>Sexual Assault</td>
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<td>7</td>
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<tr>
<td>Cruelty/Molestation/Sexual Exploitation of a Child</td>
<td>16</td>
<td>16</td>
<td>11</td>
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<tr>
<td>Stalking</td>
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<td>19</td>
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<td>Obstruction/Disorderly Conduct</td>
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<td>22</td>
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<tr>
<td>Harassing/Threatening Communication</td>
<td>75</td>
<td>40</td>
<td>73</td>
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<td>Death Investigation</td>
<td>22</td>
<td>22</td>
<td>19</td>
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<td>Arson</td>
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<td>4</td>
<td>3</td>
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<tr>
<td>Criminal Damage</td>
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<td>30</td>
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<tr>
<td>Burglary</td>
<td>72</td>
<td>71</td>
<td>60</td>
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<tr>
<td>Misdemeanor Theft</td>
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<td>326</td>
<td>286</td>
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<tr>
<td>Felony Theft</td>
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<td>71</td>
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<tr>
<td>Vehicle Theft</td>
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<td>Entering Auto</td>
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<td>118</td>
<td>138</td>
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<td>Forgery</td>
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<td>Drugs</td>
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<td>2</td>
<td>4</td>
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<tr>
<td>Criminal Trespass</td>
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<td>91</td>
<td>89</td>
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<tr>
<td>Fraud/ID Theft</td>
<td>108</td>
<td>104</td>
<td>110</td>
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<tr>
<td>Other</td>
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<td>130</td>
<td>121</td>
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<tr>
<td>Misdemeanor Arrests</td>
<td>102</td>
<td>141</td>
<td>119</td>
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<tr>
<td># Misdemeanor Charges</td>
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<tr>
<td>Felony Arrests</td>
<td>156</td>
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<td>147</td>
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<tr>
<td># Felony Charges</td>
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<td>363</td>
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<td>Juvenile Arrests</td>
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<td>26</td>
<td>64</td>
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<tr>
<td>Financial Recovery</td>
<td>$122,203</td>
<td>$73,407</td>
<td>$69,649</td>
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<td>Property Recovery</td>
<td>$232,417</td>
<td>$370,852</td>
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<tr>
<td>Total Cases Cleared</td>
<td>967</td>
<td>905</td>
<td>929</td>
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<tr>
<td>Percentage of Cases Closed</td>
<td>72.87%</td>
<td>69.8%</td>
<td>73.9%</td>
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**EMPLOYEE TRAINING ACTIVITIES**

Total training hours: 4,337 hours (includes two mandate school graduates at 408 hours each)

Average training hours per officer: 103.2

Mandate graduates: Amber Troglin
Alyssa Hyatt

Georgia Peace Officers Council Classes Hosted: 240 hours
- First Responder (two events)
- Supervisory: Levels 1, 2 & 3
- Supervisory Level 1 in partnership with Bremen Police

Advanced/Specialized Training and/or Certifications:
- Supervisory
  Hunter Ethredge
  Brian Finley
  Meredith Ivey
  Tim McKinnon
  James Sims
- Supervisor Level 1
  Jacob Brown
  Tommy King

POST Certifications Issued
- Steven Lujan – Managerial
- Hunter Ethredge – Supervisory
- Meredith Ivey – Supervisory
- Clark Cleveland – Intermediate
- Steven Lujan - Intermediate
- Michael Partridge – Intermediate
- Gabby Williams – Intermediate
- Clark Cleveland – Field Training Officer
- Paul Mayes – Field Training Officer

Agency POST Certifications:
- Executive Certificate 1
- Management Certificate 4
- Supervisory Certificate 5
- Advanced Certificate 4
- Intermediate Certificate 13
- Master Instructor 3
- Departmental Training Officer 2
- Field Training Officers 25
- General Instructors 10
- Firearms Instructors 5
- Driving Instructors 3
- Fire Safety Instructors 1
- Emergency Medical Instructors 2
- Laser Operators 24
- Radar Operators 28
PERSONNEL
COMMAND STAFF

Captain Scott Parker
Patrol

Chief Michael Mansour

Captain Keith Shaddix
CID

ADMINISTRATION

Carolyn Clark
Administrative Assistant

Terri Bowles
GCIC/TAC/Grant Coordinator

Amanda Hones
Municipal Court Clerk

Wendy Haskin
"A" Shift Receptionist

Jessica Whitlock
"B" Shift Receptionist

Fredia Sheffield
"C" Shift Receptionist

Carol Jackson
"D" Shift Receptionist
CRIMINAL INVESTIGATIONS DIVISION (CID)

Brian Finley
Sergeant

Shelly Frost
I.D. Technician

Chris Bertera
Detective

Lynn Seagraves
Detective

Eddie Thompson
Detective

Training Officer Christine Baxter
Certification Specialist

Training Officer Perry Baxter
Range Master
PATROL
Traffic/Special Operations

Sergeant Hunter Ethredge

Corporal Gabrielle Williams

Officer Drew Fowler
K-9 Officer

K-9 Officer Bono

Officer Blake Terry
Bicycle Patrol

Corporal Michelle Moore
School Resource Officer
Villa Rica High School

Officer Paul Lewis
School Resource Officer
Villa Rica Elementary

Officer Chris Rowan
School Resource Officer
Glanton-Hindsman Elementary
“A” Shift

Sergeant Chet Long

Corporal Tommy King

Officer Clark Cleveland

Officer Paul Mayes

Officer Jason Miller
“B” Shift

Sergeant Jay Sims

Corporal Jacob Brown

Officer Sam Jones

Officer Wesley Paine

Officer Chiquita Thomasson

Officer Amber Troglin
“C” Shift

Sergeant Steven Lujan

Corporal Meredith Ivey

Officer Spencer Crawford

Officer Alyssa Hyatt

Officer Micahiah Swain
“D” Shift

Sergeant Kevin Carroll
Corporal Tim McKinnon

Officer Carol Collett
Officer Michael Partridge

Officer Kai Waldo
RESERVE OFFICERS

Officer Terry Bagwell

Officer Chris Bullock

Officer Heather Jones

Officer Stan Seagraves
MUNICIPAL COURT

Scott Camp
Municipal Court Judge

Michael Hubbard
Solicitor
2015 NEW HIRES

Patrol Officer Sam Jones

Patrol Officer Amber Troglin

Patrol Officer Alyssa Hyatt
2015 PROMOTIONS

Officer Moore promoted to Corporal
March 2015

Officer Williams promoted to Corporal
August 2015
2015 RETIREMENTS

Corporal Carl Hicks
2000 – 2015
15 Years of Service

Receptionist Carol Jackson
2001-2015
14 Years of Service
EMPLOYEE RECOGNITION

Corporal Jacob Brown was honored at the April City Council meeting for his response the previous October to an accident involving Ms. Edna Brown after she blacked out. At the time she did not recognize that she was suffering a life-threatening illness and did not want to seek medical attention. At Corporal Brown's insistence, Ms. Brown went to the hospital where it was discovered that she was very ill and she was hospitalized for three weeks. After she returned home Officer Brown even visited her there to check up on her. Officer Brown received the Excellent Service Award for going above and beyond the call of duty.

On May 2, 2015, Corporal Michelle Moore was recognized as “Officer of the Year” by the Optimist Club of Carrollton. Corporal Moore is the School Resource Officer at Villa Rica High School as well as the head advisor for the VRPD Explorers’ Post 314.

On September 1, 2015 Corporal Tommy King was honored for his life-saving actions on August 11. Mr. John Harris pulled into the VRPD parking lot because he believed he was having a heart attack and after a quick assessment, Corporal King agreed. Corporal King and another officer placed Mr. Harris in the backseat of his vehicle and Corporal King rushed him to the closest hospital. Doctors there confirmed that if it had not been for the quick thinking of Corporal King, Mr. Harris would likely not have survived.
On October 6, 2015 Officer Micahiah Swain, Corporal Meredith Ivey and Officer Spencer Crawford were honored for going above and beyond the call of duty when they pulled an accident victim from a burning vehicle on September 7. Corporal Ivey arrived first on scene and discovered the unresponsive driver inside. Minutes later Officer Crawford and Officer Swain arrived and the three pulled the driver from the car as flames were tearing through it. The officers then carried the driver a safe distance away. These officers never hesitated to run towards danger in order to save the driver’s life.

Officer Clark Cleveland was honored at the January 5, 2016 City Council meeting for his quick thinking when a citizen rushed into the Police Department on December 18 with her daughter and one-month old grandson who had stopped breathing and turned blue. Officer Cleveland immediately began administering infant choking first aid and back compressions to clear the baby’s airway. After just a few seconds, the child started to breathe again. Officer Cleveland credits his lifesaving abilities to the CPR training he received as a cadet at the police academy.
Villa Rica Police Explorer POST 314 competed in the 2015 Explorer Tactical Competition hosted by Paulding County Sheriff’s Office in June, 2015. Post 314 placed 1st in Active Shooter, Vehicle Assault, and the Tactical Fitness Challenge. Post 314 placed 2nd in High Risk Warrant Service and 3rd place in the Sniper Challenge. Post 314 earned the most points on the day and claimed the 1st Place Overall Elite award for the second year in a row.

Post 314 presented the colors when the Military Preservation Association's Bankhead Highway Cross-Country Convoy rolled through Villa Rica on September 24, 2015. The convoy consisted of approximately 65 vintage military vehicles and replicated the historic 1920, 3400 mile cross country trek.
United States Armed Forces

Terry Bagwell
United States Navy
1979 – 1995

Perry Baxter
United States Air Force
1975-1976

Chris Bertera
United States Army
1996-2000

Kevin Carroll
United States Marines
1984 – 1992

Drew Fowler
United States Marines
2008 – 2011

Carl Hicks
United States Navy
1985 – 1988
United States Army
1988 – 1991

Chet Long
United States Marines
1997 – 2001

Paul Mayes
Army National Guard
2002 – 2010

Jason Miller
United States Marines
1994 – 1998

Chris Rowan
United States Navy
1993-2013

Keith Shaddix
United States Army
1976 - 1980
PROGRAMS

Ladies Self Defense Classes
Youth Academy
Citizens’ Police Academy
Shop With A Cop©
COMMUNITY

POLAR PLUNGE

HIDE AND SEEK IN THE NEIGHBORHOOD

CUB SCOUTS TOUR PD

BONO
CHICK-FIL-A NIGHT OF HEROES

DRIVER’S EDUCATION

SCHOOL SAFETY SUMMIT
COMMUNITY DAY OF PRAYER

FIRST DAY OF SCHOOL
Frequently Asked Questions/Police

How do I get a copy of a police/accident report?
- **All accident/incident reports can be picked up at the Villa Rica Police Department, 101 Main Street, Villa Rica, GA 30180. Please allow at least three days from the date of the accident or incident to allow time for processing. There is a $5.00 charge for accident reports but all incident reports can be obtained free of charge.**

How do I obtain a criminal background check?
- **A formal request must be made in person at the Villa Rica Police Department and official photo ID must be provided. There is a $15 fee for all background checks.**

How do I get a server's ID?
- **Server’s ID can be requested on Monday, Tuesday or Thursday from 9:00 AM – 11:00 AM or 1:00 PM – 4:00 PM. You must provide a seven year driver's history and official photo ID. There is a $25 fee for a first-time server’s ID and renewals are $10.**

Can I get security checks at my house when I am away for an extended period?
- **You can request a special patrol request by phone or in person.**

Who do I contact to report suspected drug activity?
- **Contact the West Metro Regional Drug Enforcement Office at 770-830-1375.**
Frequently Asked Questions / Municipal Court

How/where do I pay a fine/citation?
- Fines can be paid in person or by mail at the Villa Rica Police Department, 101 Main Street, Villa Rica, GA 30180. Forms of payment accepted are cash, personal check, money order, American Express, Visa or MasterCard. A 5% fee is charged by the credit card processing company for use of a credit or debit card. Fines can also be paid online at www.villarica.org or on the toll-free automated phone system at 1-844-317-8348.

When can I pay a citation?
- Payments are accepted 24 hours a day, seven days a week based on the guidelines below.

What is the latest time I can pay prior to my court date?
- Payments will be accepted up to one hour before your scheduled court time if you are paying in person. On-line payments and phone payments must be paid by midnight the day prior to your court date.

Can I discuss my case with the judge or solicitor prior to court?
- No. The judge or solicitor will only discuss your case when you appear in court.

Where is court held?
- The Villa Rica Municipal Court is located at 101 Main Street, Villa Rica, GA 30180, next to the Villa Rica Police Department.

Do I have to have an attorney?
- No. However, no legal advice can be given the court clerk or any other court personnel.

How do I get a public defender?
- You can make application for a public defender at your arraignment hearing. All applications require a non-refundable $50 application fee.

Can I get an extension on my court date?
- You can request to have an arraignment hearing rescheduled ONE TIME ONLY by calling the Villa Rica Police Department at (770) 459-5149. If you miss your court date because you are incarcerated, in the hospital or had to appear in another court on the same date and time you may provide documentation of that and request that your court date be rescheduled.
Will I be subject to a security check before entering the courtroom?
• Anyone entering the courtroom is subject to a security check at anytime. The security check will include all property on your person at that time.

Are cell phones or other electronic devices allowed in the courtroom?
• No cell phones or electronic devices are allowed in the courtroom – even if they are turned off. If you do bring them to court you will be asked to return them to your vehicle. Under no circumstances will these devices be allowed in the courtroom.

What is the proper attire for court?
• No shorts, halter tops, cropped tops or tank tops will be allowed in the courtroom. No suggestive or offensive material will be allowed on any articles of attire. All hats must be removed and shoes are required at all times. If you are dressed inappropriately, you will not be allowed to enter the courtroom under any circumstances.
Contact Information

Villa Rica Police Department
101 Main Street
Villa Rica, GA 30180
770-459-5149 * Fax: 770-459-7008
http://www.villarica.org/police

Michael Mansour  678-840-1310  mmansour@villarica.org
Chief of Police

Captain Scott Parker  678-840-1312  sparker@villarica.org
Uniform Patrol

Captain Keith Shaddix  678-840-1315  kshaddix@villarica.org
Criminal Investigation Division (CID)

Sgt. Brian Finley  678-840-1314  bfinley@villarica.org
Investigations

Chris Bertera  678-840-1320  cbertera@villarica.org
Investigations

Lynn Seagraves  678-840-1321  lseagraves@villarica.org
Investigations

Eddie Thompson  678-840-1317  ethompson@villarica.org
Investigations

Terry Bagwell  678-840-1319  tbagwell@villarica.org
Training Officer

Shelly Frost  678-840-1332  sfrost@villarica.org
Records/Custodian of Evidence

Terri Bowles  678-840-1316  tbowles@villarica.org
GCIC/TAC

Carolyn Clark  678-840-1313  cclark@villarica.org
Administrative Assistant

Amanda Honea  678-840-1318  ahonea@villarica.org
Clerk of Court

Reception/Front Desk  770-459-5149
Fax  770-459-7008